

RI Human Services Transportation Coordinating Council: Draft 2019 Work Plan REVISED

Goals	Objective	Tasks/Activities	Deliverables/Deadlines
Build partnerships	Foster interagency conversations and formalize relationships.	<ul style="list-style-type: none"> Strengthen human services transportation (HST) coordination between RIPTA, EOHHS, and other public agencies. 	<ul style="list-style-type: none"> Continue to hold bi-monthly Coordinating Council meetings. (<i>January, March, May, July, September, and November</i>). Host roundtables in communities identified as having specific transit needs. (<i>February, April, June, August, and October</i>). Follow up with community representatives on an ongoing basis. (<i>Year-round</i>).
		<ul style="list-style-type: none"> Expand non-profit and private sector participation in the statewide council with a particular focus on the healthcare sector. 	<ul style="list-style-type: none"> Invite representatives from local communities and partner organizations to participate in Council meetings. (<i>Bi-monthly basis</i>). Participate in non-profit and private sector events and programs with a transportation focus. (<i>As appropriate</i>). Begin work toward establishing MOUs between partners. (<i>Late 2019</i>).
Analyze data	Understand needs of targeted populations (and their current transit usage), recognize fiscal impact of providing services, address gaps in the statewide mobility network, and predict future trends.	<ul style="list-style-type: none"> Building on the needs and resources inventory in the Coordinated Plan, continue gathering and analyzing data relevant to human services transportation. 	<ul style="list-style-type: none"> Update inventory of existing transit options in municipalities across the state (through a shared Google document). (<i>Ongoing work</i>).
		<ul style="list-style-type: none"> Review and share relevant reports from outside sources. 	<ul style="list-style-type: none"> Review data prepared by partners (related to transportation), i.e. Economic Progress Institute, Division of Elderly Affairs, etc. (<i>Ongoing work</i>).
Strengthen communication	Share information with partners and the general public.	<ul style="list-style-type: none"> Continue work started by communications working group in 2018 in order to keep partner agencies and the public informed about existing transit options for seniors, people who have disabilities, and low-income populations. 	<ul style="list-style-type: none"> Establish a web presence for the Coordinating Council. (<i>Summer 2019</i>). Finalize informational brochure about the Council, and post on website. (<i>Late summer 2019</i>)

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			<ul style="list-style-type: none"> • Develop an e-newsletter to highlight programs around the state and national resources. <i>(Quarterly basis beginning fall 2019).</i> • Prepare annual report summarizing 2019 projects and their impact with governor, legislature, and community partners. <i>(Late summer--December 2019).</i>
		<ul style="list-style-type: none"> • Pursue development of a statewide one-call/one-click system. 	<ul style="list-style-type: none"> • Prepare a one-call/one-click work plan with specific costs, time frames, and partners. <i>(Summer/fall 2019).</i>
Implement projects	Take an experimental approach to applying best practices to Rhode Island.	<ul style="list-style-type: none"> • Collaborate on pilot projects that can be easily implemented and phased for future expansion. 	<ul style="list-style-type: none"> • Drawing from best practices and local community input, develop new projects and/or improve existing statewide programs (i.e. travel training, Rides to Work). • Review their effectiveness and determine whether to continue in the same format or adjust them. <i>(2 new projects/year).</i>
Advocate for positive change	Identify short, mid, and long-term priorities.	<ul style="list-style-type: none"> • Engage Council members in the Transit Forward RI 2040 planning process looking at enhancing Rhode Island's transit network over the next 20 years, as well as other transportation planning efforts. • Advocate for sustainable funding for human services transportation. 	<ul style="list-style-type: none"> • Invite Council members and their constituents to participate in public workshops about the Transit Master Plan and interact through the project website. <i>(Summer/Fall 2019).</i> • Incorporate funding update into annual report. <i>(Fall 2019).</i>